

**TOWN OF HAY RIVER
LOCAL ADMINISTRATIVE PERMIT
APPLICATION**

County Sanitary Permit Issued
County Zoning Permit Issued
Town or County Driveway Permit Issued
Notice of UDC Enforcement/Building Inspection Requirements
****ALL DWELLINGS MUST BE INSPECTED****

PROPERTY OWNER/APPLICANT:

Name: _____

Current Address: _____

Telephone Number: _____

CONTRACTOR:

Name: _____

Telephone Number: _____

PROJECT LOCATION:

Building Address: _____

Section: _____ Lot Size: _____ (5 Acre Min.)

Structure Type

1 Family Home 2 Family Home Site Constructed Manufactured Home

Foundation Type

Full Basement Partial Basement Slab Other: _____

Total Square Footage of Living Area: _____

PROJECT DESCRIPTION:

Describe the project. Include any remodeling, additions, outbuildings, etc.

FOR NEW CONSTRUCTION AND ADDITIONS:

Draw a diagram of project in relation to plot lines and existing buildings.

Estimated Cost of Project: _____

BUILDING INSPECTION REQUIREMENTS:

CONTACT Building Inspector Fred Weber at 715-556-0066 BEFORE beginning any work.

Notice: Applicant/property owner is responsible for paying any fees associated with the inspection process.

The purpose of this form and permit fee are to track any building activity in the Town to assist the assessor and to ensure enforcement of the Uniform Dwelling Code with the Building Inspector. The formal building permit is issued by the Building Inspector.

Failure to obtain all necessary permits can result in penalties. Failure to follow through with the building inspection process may result in the inability to legally occupy your dwelling until all codes are met.

Return completed form with the appropriate fee *payable to the Town of Hay River* \$25.00 for standard building permit OR \$100.00 for a new home

FOR TOWN USE ONLY:

Noticed of UDC Inspection Requirements: Date: ____/____/____

Building permit fee (\$25 standard OR \$100.00 new home) paid: Date: ____/____/____